

Frequently Cited Standards in 2017

Below are the most commonly cited Standards from site visits conducted in 2017. Please contact the JRCNMT if you have any questions regarding compliance.

C1.2 Course Syllabi

Programs must provide students with a syllabus for each academic and clinical course. At a minimum each syllabus should contain learning objectives and performance criteria for satisfactory completion of the course.

- *If the sponsoring institution requires a specific syllabus format then program syllabi should be in compliance.*
- *Criteria for satisfactory completion of a course include clear identification of the graded components of the course and the weighting of each component in the computation of the final course grade. The score range for each letter grade should be identified (e.g. 93 to 100 = A).*

D6 Radiation Dosimeter Records

Radiation exposure records shall be discussed with students at regular intervals, not less than quarterly. Documentation of these reviews shall be maintained.

Programs should have written or digital confirmation that each student reviewed his/her dosimeter readings at least quarterly during the program and had the opportunity to ask questions about exposure levels. Emailing dosimeter readings to students without requiring proof the email was read is not acceptable. Programs frequently meet this standard by having students initial and date dosimeter reports or a student-specific dosimeter readings page. Some programs are also using course management software to disseminate dosimeter readings and confirm student review of them.

E1.2 Pass Rate on National Certification Examinations

Please refer to the separate information sheet on this topic posted in the Compliance Assistance area of the JRCNMT website.

E1.3 Advisory Committee Membership and Meeting Frequency

The appointed affiliate supervisors constitute the program's Advisory Committee, along with any other members required by institutional policy. The function of the Advisory Committee is to provide feedback at least semi-annually for ongoing improvement of program policies, procedures and curriculum. Suggestions from the Committee must be documented by the program.

- *Programs should ensure that all clinical supervisors (CS) know they are part of this committee, especially newly appointed people and those at newly added affiliates.*
- *Twice a year the program should have an event or activity where CS input on the program is solicited and updates on the program are provided by the faculty. Acceptable events may include conference calls, webinars and/or in-person meetings where the group can interact with one another. Minutes of each event must be maintained to demonstrate compliance to the JRCNMT.*