

Joint Review Committee on Educational Programs in Nuclear Medicine Technology
Substantive Change - Adding an Additional Program Completion Pathway

When an accredited nuclear medicine technology program adds an additional program completion pathway it is a substantive change and must be reported to the JRCNMT at least six months prior to the implementation date. (Refer to Policy 3.400 Substantive Change in the JRCNMT Policy and Procedure Manual).

The Executive Officers of the JRCNMT will review the documentation and make a decision within 30 days of its receipt. If there are significant complexities to the request the issue may require consideration by the JRCNMT Board of Directors at their next regular meeting.

The items listed below must be included within the program's substantive change submission to ensure the JRCNMT has adequate information to assess the planned change and determine its impact upon the program's accreditation.

1. Explanation of the need for and purpose of the additional program pathway.
Provide a narrative addressing the question. If a needs assessment or similar study was performed please provide a summary of the results. If this pathway has been in existence for some time please provide information on the graduates of this pathway, including graduation rate, board exam pass rate and employment information.
2. Evidence that the college or university is recognized by its institutional accreditor to offer a pathway at this new degree level.
This can be printed from the institutional accrediting agency's website.
3. Evidence that the program has institutional approval to offer the new pathway.
This can be a letter or minutes from the institution's curriculum committee or similar body/individual granting approval after institutional review of the proposed pathway.
4. Identification of the criteria applicants must meet for admission to the new pathway, with specific emphasis on what is different from the existing pathway.
As part of the response please include the web page, college catalog page, or other official documentation used to inform prospective applicants of the criteria.
5. Evidence that all JRCNMT prerequisite and co-requisite courses are required for applicants in the new pathway.
Provide the web page, college catalog page, degree plan sheet or similar documentation used to advertise the prerequisites and co-requisites to prospective students.
6. Evidence that all JRCNMT required professional curricular content is included in the new pathway.
Provide a completed copy of the JRCNMT's Form G Professional Didactic Curriculum. The form is available on the JRCNMT website on the Self-Study page.
7. If this is a graduate level program pathway, provide information on the additional program content beyond the content required for accredited undergraduate programs.
Submit a completed copy of the JRCNMT's Additional Graduate Didactic Content Form, available on the JRCNMT website on the Self-Study page.

8. Explanation of what, if anything, is different in the professional program for students in the new pathway.
Explain differences in the coursework, clinical experience and competencies, credit hours, didactic and clinical clock hours, and the like between the original program pathway and the new program pathway. It may be easiest to present this in a table that identifies original pathway requirements side-by-side with the new pathway requirements.
9. Explanation of whether new clinical affiliates must be added to accommodate students in the additional program pathway. If no new affiliates will be added, explain how the existing clinical capacity will be split between multiple pathways.
If new affiliates will be added the affiliate applications should be submitted with this report.
10. Identify the proposed date for publicizing the new pathway in the catalog and on the institution's website. Also identify the date in which students will enroll in the professional courses in this new pathway (not when they enroll in general education or prerequisites).